**Key Dates:**

Monday, 7th January Staff Training Day

Tuesday 8th January **Start of term**

Monday, 21st January Lighthouse request for all OCC funding forms to be returned.

Wednesday 23rd January Open Morning 9.30am to 11.30am

Wednesday 30th January Woodland Open classroom 4.30pm to 5.30pm

Monday 4th February Open Morning 9.30am to 11.30am

Tuesday 5th February Oak Room Open classroom 4.30pm to 5.30pm

Tuesday 12th FebruaryRiverside Open classroom 4.30pm to 5.30pm

18th to 22nd February Half term - Seagulls available

Monday 11th March Oak Room Parents Day

Tuesday 12th March Riverside Parents Day

Wednesday 13th March Woodland Parents Day

Friday 5th April End of term 12.15pm finish

8th to 18th April Seagulls available

**Spring 2019**

We trust you have had a good Christmas. We look forward to hearing where the children have been, and welcoming new families to The Lighthouse in January. Than you for our gifts and your kind words at the end of the Summer Term.

We start school on Tuesday, 8th January when fees are due (or a payment plan put in place) and notice is required if leaving at the end of term. Please note that Half Term is from 18th to 22nd February (Seagulls will be available). The end of term is Friday, 5th April, when we will close at 12.15pm. Seagulls will be available from Monday, 8th April and throughout the Easter break with the Bank Holiday exceptions.

Nursery Education Funding: The Lighthouse offers funded hours from 10am to 4pm, term time only. Funding forms have to be completed and signed each term. A form will be in your child’s tray where appropriate. We ask you to complete them by 21st January.

Contacting the school: Please do note that is best to ring The Lighthouse (01865 891712) from 8am if you have an urgent message. Emails will be checked from 8.30am. Likewise, in the evening do ring from 5pm to 5.30pm to get messages to staff.

Lunches: A reminder that **no sweets or chocolate** are allowed and that any pouches of tubes of yoghurt puree will be decanted into a bowl to be eaten with a spoon. A ‘Lunches at The Lighthouse’ handout is available in the entrance for more guidelines.

Topics: Maths & Chinese New Year and Growing & Easter are the topics this term. Enclosed is a list of topics. We welcome any parents who could help with topics – visits, materials, books, etc, please say!

Changes in family circumstances: Please do inform us of any changes (health issues, telephone numbers, addresses …)

Notebooks: Please use the notebooks daily, to let us know about your child’s current interests and achievements.

Staff: Please remember we work together as a small team. The main rooms are staffed as below but you may see other member of the team covering rooms and before and after main sessions times. We are welcoming Natalie to the team; she will be based in Woodland. Natalie is a qualified teacher.

**Oak Room and Field View**: Jodie with Cassie, Katie W and Sarah.

**Woodland**: Kerry with Ewa and Emma, and Helen in the afternoons.

**Riverside**: Marie with Jess and Charlotte, and Phoebe in the afternoons.

A full list of staff and their qualifications is displayed in the entrance.